

The Bellbrook-Sugarcreek Board of Education met in regular session on December 19, 2022 at the Bellbrook Middle School Large Group Room.

The meeting was called to order at 7:00 p.m. by President David Carpenter.

ATTENDANCE:

Roll Call: Mrs. Heidi Anderson, Mr. David Carpenter, Mrs. Audra Dorn, Mr. Michael Kinsey and Mr. Kevin Price.

MOTION 22-157 **BOARD MINUTES APPROVAL**

Moved by Mrs. Dorn, seconded by Mr. Price to approve the minutes of the meeting of November 10, 2022.

Roll Call: ayes-five, nays-none, Motion carried.

MOTION 22-158 **TREASURER'S REPORT**

Moved by Mrs. Dorn, seconded by Mrs. Anderson to approve the Treasurer's Report and approval of expenditures for the month of November 2022.

Roll Call: ayes-five, nays-none, Motion carried.

MOTION 22-159 **AMENDMENT TO FY 23 FINAL APPROPRIATIONS**

Moved by Mr. Kinsey, seconded by Mrs. Dorn to approve an amendment to FY 23 Final Appropriations in the amount of \$3,235,555.73 as detailed with the agenda. This brings total appropriations to \$40,279,459.42. (This includes the addition of federal grants received this year.)

Roll Call: ayes-five, nays-none, Motion carried.

MOTION 22-160 **TAX RATES**

Moved by Mrs. Dorn, seconded by Mr. Carpenter to approve the tax rates resolution setting the Bond Rate at 4.20 mills and the Emergency Levy rate at 4.66 mills as included with the agenda.

Roll Call: ayes-five, nays-none, Motion carried.

MOTION 22-161 **TWO ADVANCES**

Moved by Mrs. Dorn, seconded by Mrs. Anderson to approve two advances (loans) for the general fund to federal grants as listed below:

\$158,957.83 to ARP ESSER 3
\$ 14,918.54 to ESSER 2

Roll Call: ayes-five, nays-none, Motion carried.

MOTION 22-162 **DONATIONS**

Moved by Mr. Price, seconded by Mrs. Anderson to approve acceptance of the following donation *with gratitude*:

Bellbrook Lions Club	\$900 cash donation for purchase of bike rack for Bell Creek Intermediate
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Roll Call: ayes-five, nays-none, Motion carried.

MOTION 22-163

SUPERINTENDENT’S REPORT

Moved by Mr. Kinsey, seconded by Mrs. Dorn to approve the following:

A. Certified/Licensed Employment/Resignation/Leave-of-Absence/Supplemental Duty:

- 1.) Approved one (1) extended-service day for SB Counselor Whitney Knipfer effective for the 2022-2023 school year.
- 2.) Approved one-year limited teaching contract for the remainder of the 2022-2023 school year for JROTC instructor Brady McCoy, MA, Step 5, 188 days (reg sch yr), eff. 2/1/2023 (pending receipt of ODE teacher licensure).
- 3.) Supplemental Duty – Other Be it resolved, the Bellbrook-Sugarcreek Board of Education has offered these supplemental duty positions, via posting, to licensed employees of the district. The board either had no qualified licensed employee applicants or no employees applied before these positions were offered to other qualified individuals. The following individuals have met qualifications for the board posting of supplemental duty positions as noted below.
- 4.) Approved the following supplemental duty/pupil activity contracts for the 2022-2023 school year (stipend 100% unless indicated, previous approval unless ^):

Michael Kosins	MS Asst Wrestling
Kimberley McCrae ^	Asst Boys Tennis

- 5.) Approved termination of the 2022-2023 non-teaching/pupil activity contracts of Benjamin Sherrill for the reasons included in, and as allowed by, R.C. 3319.081(C).
- 6.) Approved the following supplemental duty/pupil activity volunteers effective for the 2022-2023 school year (pending receipt of all required permits/background checks, as applicable; prev. approval unless ^):

Mark Baker	MS 8th Grd Boys Basketball
Carley Belknap ^	Districtwide Music Dept
Michael Kosins	HS Asst Wrestling
Aubrie Weldon ^	Districtwide Music Dept
Hannah Woeste ^	Districtwide Music Dept
Isaiah Wright ^	Districtwide Music Dept
Jason Zhu ^	Districtwide Music Dept

- 7.) Approved the following substitute teachers for the first semester of the 2022-2023 school year (pending receipt of all required licensure/background checks, as applicable; prev. approval unless ^):

Megan Bennett ^	Austin Marosher ^
Joshua Gillum ^	Jake McCarty ^
Andrew Horton ^	Sarah Thue ^
Danielle Lange ^	

- 8.) Approved unpaid family medical leave-of-absence for teacher Jaime Huss effective February 9 – March 19, 2023 (dates approximate).
- 9.) Approved acceptance of resignation for the purpose of full Ohio State Teachers Retirement from the following:

Teacher Deborah Sharrett, effective end-of-day on May 26, 2023

Teacher Sarah Henderson, effective end-of-day on May 26, 2023

B. Support Staff Employment/Resignation/Leave-of-Absence:

- 1.) Approved the following limited support staff employment contracts effective for the 2022-2023 school year (prev approved):

Anna Powers, Bus Driver, 4.0 hrs/day, 189 days (reg sch yr), Step 0, Classification #5, eff. 11/4/2022
- 2.) Approved acceptance of resignation from Julie Tickler as mid-day Custodian effective end-of-day November 10, 2022.
- 3.) Approved unpaid leave-of-absence for Transportation Assistant Julie Tickler for the period of January 4-March 31, 2023.
- 4.) Approved unpaid leave-of-absence for Transportation Assistant Lori Naughton for the period December 19, 2022 through January 13, 2023 (dates approx.).
- 5.) Approved unpaid family medical leave-of-absence for Bus Driver/Lunchroom Asst Erin Tubandt effective two (2) days per week (Tu/Th) for the period March 1, 2023 – May 26, 2023 (dates approximate).
- 6.) Approved the following substitute support staff for the first semester of the 2022-2023 school year (pending receipt of all required background checks, as applicable; prev. approval unless ^):

Emily Curbow ^

Transportation Asst, Certified Van Driver

C. Central Office Employment/Resignation/Leave-of-Absence:

- 1.) Approved employment contract for Lori Smith as Transportation Coordinator effective December 5, 2022 through June 30, 2024, Class VI, Step 1, 8 hr/day, 230 days (reg sch yr).
- 2.) Approved voluntary transfer for Betina Ruble to Technology Systems Analyst effective December 12, 2022, Class VII, Step 4, 8 hr/day, 203 days (reg sch yr).

D. Consultant

- 1.) Approved of Jacob Wilhite as Transportation Consultant during the remainder of the 2022-2023 school year at a rate of \$50/hr, up to 25 hours (as needed basis only).

Roll Call: ayes-five, nays-none, Motion carried.

MOTION 22-164

SUBSTITUTE TEACHERS / SUPPORT STAFF

Moved by Mrs. Dorn, seconded by Mrs. Anderson to approve of substitute teachers (Addendum A) for the second semester of the 2022-2023 school year (prev. approval unless ^) and substitute support staff (Addendum B) for the second semester of the 2022-2023 school year (prev. approval unless ^).

Roll Call: Mr. Carpenter –aye, Mrs. Dorn – aye, Mrs. Anderson – aye, Mr. Kinsey – aye and Mr. Price - abstain. Motion carried.

MOTION 22-165

MEMORANDUM OF UNDERSTANDING - SUGARCREEK EDUCATION ASSOCIATION

Moved by Mrs. Dorn, seconded by Mrs. Anderson to approve a Memorandum of Understanding between the Bellbrook-Sugarcreek Board of Education and the Sugarcreek Education Association (SEA) to increase the number of potential supplemental duty/pupil activity assignments effective with the 2022-2023 school year.

Roll Call: ayes-five, nays-none, Motion carried.

MOTION 22-166

MEMORANDUM OF UNDERSTANDING - SUGARCREEK LOCAL ASSOCIATION OF SUPPORT PERSONNEL

Moved by Mrs. Anderson, seconded by Mrs. Dorn to approve a Memorandum of Understanding between the Bellbrook-Sugarcreek Board of Education and the Sugarcreek Local Association of Support Personnel (SLASP) to amend the 2022-2023 & 2023-2024 salary scales by moving the job position of Assistant Mechanic to Classification #8 effective August 10, 2022.

Roll Call: ayes-five, nays-none, Motion carried.

MOTION 22-167

MEETING CALENDAR 2023

Moved by Mrs. Dorn, seconded by Mr. Kinsey to approve the 2023 meeting calendar of the Bellbrook-Sugarcreek Local Board of Education.

Roll Call: ayes-five, nays-none, Motion carried.

MOTION 22-168

LEGAL COUNSEL

Moved by Mr. Carpenter, seconded by Mr. Price to approve the firm of Subashi, Wildermuth & Justice to continue as board/school district legal counsel through December 31, 2023.

Roll Call: ayes-five, nays-none, Motion carried.

MOTION 22-169

MEMORANDUM OF UNDERSTANDING - CITY OF BELLBROOK

Moved by Mr. Kinsey, seconded by Mrs. Dorn to approve a Memorandum of Understanding with the City of Bellbrook regarding School Resource Officer (SRO) services for the period January 1, 2023 through December 31, 2025.

Roll Call: ayes-five, nays-none, Motion carried.

MOTION 22-170

SCHOOL RESOURCE OFFICERS, 2023-2024

Moved by Mr. Kinsey, seconded by Mr. Price to approve for the Superintendent of Schools to finalize arrangements with the City of Bellbrook and Sugarcreek Township for the placement of 2 total School Resource Officers in district buildings effective for the 2023-2024 school year.

Roll Call: Mr. Carpenter –aye, Mrs. Dorn – aye, Mrs. Anderson – aye, Mr. Kinsey – aye and Mr. Price - nay. Motion carried.

MOTION 22-171

AMENDMENT TO SCHOOL RESOURCE OFFICERS, 2023-2024 MOTION

Moved by Mrs. Dorn, seconded by Mrs. Anderson. to amend the motion to two (2) School Resource Officers overall, one from City of Bellbrook and one from Sugarcreek Township. Mrs. Dorn withdrew her amendment to the Motion. Moved by Mrs. Dorn, seconded by Mrs. Anderson, to make an amendment to read one (1) each School Resource Officer in district buildings for a total of two (2) districtwide.

Roll Call: Mr. Carpenter –aye, Mrs. Dorn – aye, Mrs. Anderson – aye, Mr. Kinsey – aye and Mr. Price - nay. Motion carried.

"Mr Price requested that the minutes reflect that he voted no on the SRO resolution to authorize 2 SRO's as his position was that 4 SRO's should be authorized."

MOTION 22-172

EXECUTIVE SESSION

Moved by Mrs. Dorn, seconded by Mrs. Anderson to approve going into Executive Session for the purpose of considering the employment and compensation of a public employee, per R.C. 121.22 (G)(1), for the purpose of discussing details relative to security arrangements and emergency response protocols, per R.C. 121.22 (G)(6), for the purpose of discussing matters required to be kept confidential by federal law or regulations, or state statutes, per R.C. 121.22 (G)(5), and, for the purpose of conference with attorney concerning disputes that are the subject of pending or imminent court action, per R.C. 121.22 (G)(3). Executive Session was held from 8:35 p.m. - 11:07 p.m.

Roll Call: ayes-five, nays-none, Motion carried.

MOTION 22-173

ADJOURNMENT

Moved by Mrs. Dorn, seconded by Mrs. Anderson to adjourn the December 19, 2022 regular meeting of the Bellbrook-Sugarcreek Board of Education.

Roll Call: ayes-five, nays-none, Motion carried.

The regular December 19, 2022 meeting of the Bellbrook-Sugarcreek Board of Education adjourned at 11:08 p.m.

President

Treasurer

REPORTS AND ITEMS OF INFORMATION

1. Dr. Cozad discussed the district Quality Profile, a companion to the district report card, which provides highlights of our student services and accomplishments. Information regarding School Resource Officers was shared. Cost of the joint program is combined with support from the City of Bellbrook and Sugarcreek Township. (Further discussion was held and action was taken later in the meeting.)